

**MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF PUBLIC WORKS AND SAFETY OF THE CITY OF JASPER  
DECEMBER 13, 2005**

The Board of Public Works and Safety of the City of Jasper, Indiana, met in regular session on Tuesday, December 13, 2005 in the Council Chambers of City Hall located at 610 Main Street.

**CALL TO ORDER**

Mayor William J. Schmitt who presided called the meeting to order at 8:00 a.m.

**ROLL CALL**

Mayor William J. Schmitt	present
Board member Victor J. Knies	present
Board member Thomas R. Schmidt	present

Also present were Police Chief Richard Gunselman, City Engineer Chad Hurm, Street Commissioner Raymond Eckerle, Building Commissioner David Seger, Fire Chief Kenneth Hochgesang, City Attorney Sandra Hemmerlein and Clerk-Treasurer Juanita Boehm. Personnel/Safety Director Charles Schneider was absent.

Clerk-Treasurer Juanita Boehm announced that a majority of the board members must be present for a quorum. All three of the board members were present; therefore, there was a quorum for the meeting.

**PLEDGE OF ALLEGIANCE**

Mayor Schmitt invited all present to join him in the Pledge of Allegiance.

**APPROVAL OF THE MINUTES**

The board members examined the minutes of the regular meeting held on November 22, 2005. A **motion** was made by Victor Knies and seconded by Thomas Schmidt to approve the minutes. Motion carried 3-0.

**Statement** - City Attorney Sandra Hemmerlein referred to the section in the minutes regarding the one-way stop sign at the intersection of Bart Lane at Todd Lane. She said the recommendation was not forwarded to the council because the stop sign at that intersection was already adopted into ordinance in 2004.

**Bids** - Mayor Schmitt announced that supply bids would be opened immediately after conducting some public business. He also stated that no more supply bids would be accepted as it was after 8 a.m.

**RETIREMENT – ASSISTANT FIRE CHIEF**

Assistant Fire Chief Mike Oeding read his letter of retirement from the Jasper Fire Department, effective December 31, 2005. Oeding served with the department for 27 years. Mayor Schmitt presented Oeding with a Certificate of Appreciation and thanked him for his years of valuable service to the City of Jasper.

## PERFORMANCE BOND RELEASE

### GREEN MEADOWS

Allen and Aline Brescher requested a performance bond release for Green Meadows Estates. Mrs. Brescher stated that all department heads had signed off. Building Commissioner David Seger stated that he needed to inspect the subdivision. Mayor Schmitt requested that the Brescher's request the release of the performance bond at the next Board of Public Works and Safety meeting on December 27, 2005 after Building Commissioner Seger checks the area and signs the release form.

## PERFORMANCE BOND RELEASES

Al Mehringer, Kerstiens Corporation, requested release of four (4) different performance bonds for four different developments. During discussion, Building Commissioner David Seger stated that he had not reviewed the releases. Mayor Schmitt requested that Mr. Mehringer send the forms to the Building Commissioner for review and that the request for the bond releases would be considered at the next meeting of the Board of Public Works and Safety on December 27, 2005.

## ANNUAL SUPPLY BIDS

City Attorney Sandra Hemmerlein stated that publication for the annual supply bids was printed in the Herald on November 18 and 25, 2005.

City Attorney Hemmerlein then opened each bid by item number and bidder, and publicly read each detailed bid.

The following items were included with the sealed bids:

Cave Quarries Inc	Bid Bond/Non-collusion affidavit
Mulzer Crushed Stone Inc	Bid Bond/Non-collusion affidavit
Central Concrete Supply	Bid Bond/Non-collusion affidavit
IMI Southwest, Inc.	Bid Bond/Non-collusion affidavit
Ackerman Oil Co	Bid Bond/Non-collusion affidavit
Dubois County Co-op	Bid Bond/Non-collusion affidavit
Bob Luegers Motor/cashier's check for \$1	Non-collusion affidavit
Uebelhor & Sons Inc	Non-collusion affidavit
Sternberg Chrysler Center	Non-collusion affidavit

### **ITEM #1**      **CRUSHED STONE**

1-A      FOB City stockpile at City Garage, 10,000 tons or less.

Bidder's Name	Mulzer Crushed Stone	Cave Quarries
<u>Sizes</u>	<u>Price Per Ton</u>	<u>Price Per Ton</u>
23	8.60	7.75
53	8.00	7.75
73	8.00	7.75
02	9.10	8.45
05	9.10	8.45
08	9.50	8.95
09	9.75	9.35
11A	10.30	9.35
11B	No Bid	8.30
12	11.20	9.35

Sand	9.10	8.25
Rip-rap	11.70	9.95
Fill	8.45	7.05

#92 added on 7.25

1-B FOB suppliers stockpile, loaded on City trucks and weighed, 10,000 tons or less

Bidder's Name	Mulzer Crushed Stone	Cave Quarries
Stockpile location	Not given	S. Newton, Cathy Lane, Meridian Rd
Sizes	Price Per Ton	Price per Ton
23	8.20	7.90
53	8.20	7.90
73	8.20	7.90
02	9.00	8.65
05	9.00	8.65
08	9.45	8.80
09	9.80	9.00
11A	10.00	9.15
11B	No Bid	8.85
12	11.05	9.15
Sand	8.50	8.25
Rip-rap	10.55	9.90
Fill	7.55	7.20
#92 added on	7.80	

A **motion** was made by Mayor Schmitt and seconded by Thomas Schmidt to accept the low bid of Cave Quarries for Item #1. **Motion** carried 3-0.

## **ITEM #2 CONCRETE & FLOWABLE FILL**

FOB to various locations throughout the Corporate Limits of the City of Jasper (50 C.Y. pours or less)

	Central Concrete Supply	IMI Southwest, Inc.*
Material	Price Per C.Y. Net	Price Per C.Y. Net
5 Bag Mix	\$79.00	\$75.00
5-1/2 Bag Mix	\$81.00	\$77.00
6 Bag Mix	\$83.00	\$79.00
3000 PSI	\$76.00	\$71.00
3500 PSI	\$78.00	\$73.00
4000 PSI	\$80.00	\$75.00
Flowable Fill	\$53.50	\$50.00
Calcium Chloride		
(as additive)	\$ 2.50	\$ 2.50 Per % - low chloride
		accelerator \$3.00 per yd. Per %
		Winter Heat Charge \$2.50 per
		Yd.
Small Load Charge	\$40.00 (less than 2 C.Y.)	No Charge (less than 3 C.Y.)

\*There will also be a \$7.50 per load fuel surcharge on all deliveries.

A **motion** was made by Mayor Schmitt and seconded by Victor Knies to take the

bids under advisement to allow the Street Commissioner time to review and report back at the December 27, 2005 Board of Public Works and Safety meeting. Motion passed 3-0.

**ITEM #3      GASOLINE REGULAR UNLEADED – ALL GRADES**

Bidder to state octane. 20,000 gallons or less.

**Ackerman Oil Co.\***

**Dubois County Co-op\*\***

<u>Price Per Gallon</u>	<u>Octane</u>	<u>Price Per Gallon</u>	<u>Octane</u>
1.7245	87	\$1.785	87
1.7245	89 Ethanol	\$1.823	89 Ethanol

(Plus taxes)

. \* In accordance with Bid specs., prices shall increase and decrease in accordance with changes in Ackerman Oil's cost for Items #3.

\*\* Prices are subject to possible daily increases or decreases. No taxes added. All subject added.

A **motion** was made by Thomas Schmidt and seconded by Victor Knies to accept the low bid submitted by Ackerman Oil Co. for Item #3. Motion carried 3-0.

**ITEM #4      DIESEL FUEL PREMIUM GRADE (LOW SULFUR) CLEAR, UNDYED**

Premium diesel 25,000 gallon or less. 50 cetane. Price per gallon to include the 40% blend. Delivery to Jasper Street Dept. Tank.

**Bidder's Name**

**Ackerman Oil\***

**Price Per Gal 50 Cetane**

1.9345 summer blend  
2.1047 winter blend  
2.1236 B-5 Biodiesel Winter  
1.9802 B-20 Biodiesel Summer  
1.9534 B-5 Biodiesel Summer

**Bidder's Name**

**Dubois County Co-op\*\***

**Price Per Gal 50 Cetane**

2.00 Summer Blend  
2.157 Winter Blend  
2.007 Biodiesel

\* In accordance with Bid specs., prices shall increase and decrease in accordance with changes in Ackerman Oil's cost for Item #4.

\* \*Above prices are subject to possible daily price increases or decrease. No taxes included. All subjects will be added.

A **motion** was made by Mayor Schmitt and seconded by Victor Knies to accept the low bid submitted by Ackerman Oil Co for Item #4. Motion passed 3-0.

**ITEM #5      SUPPLY 500 GALLON OR MORE OF ALL GRADES  
OF GASOLINE OR DIESEL**

FOB supplier's location. Access to fuel 24 hours per day, every day of the year.

**Bidder's Name**

**Ackerman Oil Co.**

<u>Description</u>	<u>Price</u>
Vehicle card fee, per month	No per card fee, but fee of \$10/month/account
Regular unleaded, 87 octane	2.159 less taxes
Ethanol unleaded, 89 octane	2.239 less taxes
Premium unleaded, 91 octane	2.339 less. taxes
No. 2 diesel fuel, 40% winter blend	2.699 less taxes
Biodiesel – B-5	2.699 less taxes

*Item #5 prices change based upon posted pump price in effect on day and time of purchase*

A **motion** was made by Thomas Schmidt and seconded by Victor Knies to accept the low bid of Ackerman Oil Co for Item #5. Motion carried 3-0.

**ITEM #6 TOWING OF ILLEGALLY PARKED & ABANDONED VEHICLES**

Must have a secure, fenced-in area for storage. Driver must remove and sweep all glass and/or debris from wreck sites.

<u>Type of Vehicle</u>	<b>BOB LUEGERS MOTORS</b>	<b>UEBELHOR &amp; SONS</b>
	<u>Price Per Tow</u>	<u>Price Per Tow</u>
Cars	0	0
Cars moved with dolly	0	0
Trucks - under one ton	0	0
Trucks - one ton and over	0	0

**STERNBERG CHRYSLER**

<u>Type of Vehicle</u>	<u>Price Per Tow</u>
Cars	0
Cars moved with dolly	0
Trucks – under one ton	0
Trucks – one ton and over	N.A.

On **motion** by Victor Knies and seconded by Mayor Schmitt, all three bids for Item #6 were accepted and have the police department use a rotating system. Motion carried 3-0.

**ITEM #7 TRAFFIC PAINT**

**Bidder's Name**

**Sherwin Williams**

<u>Size</u>	<u>Description</u>	<u>Qty.</u>	<u>Price</u>	<u>Ex Price</u>
Lg. Drum	Yellow	55	9.00	495.00
Lg. Drum	White	55	9.00	495.00
Mixed Skus 550 Gal. 1045 Gal.. – Total \$990.00				
Lg. Drum	Yellow	55	8.50	467.50
Lg. Drum	White	55	8.50	467.50
Mixed Skus 1100 Gal to 2420 Gal. – Total \$935.00				

A **motion** was made by Mayor Schmitt and seconded by Thomas Schmidt to take the bid from Sherwin Williams for Item #7 under advisement and consider it at the Board of Public Works and Safety meeting on December 27, 2005 and have the street commissioner review and find out the reason why the non-collusion affidavit and bid bond was not included. Motion passed 3-0.

**TRACTOR, BOOM MOWER AND DEBRIS BLOWER**

Street Commissioner Raymond Eckerle reported that he had reviewed the bids for the Highway Mower Tractor with Cab and a Rotary Boom Mower and Debris Blower that were opened last meeting. Eckerle recommended accepting the low bid from Hopf Equipment for a Case MXU100 with an Agri-Metal BW300 plus debris blower and a Tiger Boom Mower, TRB50C supplied by Deed's Equipment for \$73,682.00.

A **motion** was made by Victor Knies and seconded by Thomas Schmidt to accept the low bid from Hopf Equipment for a Case MXU100 with a debris blower and a Tiger Boom Mower supplied by Deed's Equipment for \$73,682.00. Motion carried 3-0.

### **TRASH TAGS**

Street Commissioner Raymond Eckerle presented quotes for 200,000 sheets with 5 tags per sheet equaling (1) million trash bag tags. The quotes were as follows:

HHH Incorporated	\$12,500.00
Resourceful Bag & Tag	\$13,000.00
Indiana Forms & Labels	\$14,876.00 plus freight est. \$280 = \$15,156
Herald Printing	\$15,485.00
Bohnert Advertising	\$18,122.40 plus freight \$786.00 = \$18,908.40
Impressions Printing	no quote

A **motion** was made by Mayor Schmitt and seconded by Victor Knies to accept the low quote of \$12,500 from HHH Incorporated for one (1) million trash tags. Motion passed 3-0.

### **RESOLUTION NO. BPWS 2005-2**

City Attorney Sandra Hemmerlein presented Resolution No. BPWS 2005-2 which provides a policy for easement encroachment. Hemmerlein explained that there have been situations where individuals have encroached onto the easement located on their property. She said it seems the public has a lack of understanding and knowledge concerning easements. She said that meetings have been held with department heads to devise a procedure in the event someone feels it is necessary to encroach on the easement. There followed some discussion.

A **motion** was made by Mayor Schmitt and seconded by Thomas Schmidt to approve and accept Resolution No. BPWS 2005-2 as presented. Motion passed 3-0.

### **PERFORMANCE BOND RELEASE ROLLING PLAINS ESTATES**

Building Commissioner David Seger presented a performance bond release form for Rolling Plains Estates developed by V.S. & Associates. Seger explained that the development is in the county, but has Jasper city gas, water and sanitary sewer, which have been approved by department heads.

On **motion** by Victor Knies and seconded by Mayor Schmitt approval was given to release the performance bond for Rolling Plains Estates. Motion passed 3-0.

### **EMERGENCY SIRENS**

Police Chief Richard Gunselman recommended the purchase of three additional emergency sirens because the city is growing and the present sirens do not cover a large enough area. Gunselman presented a map of the city and identified two additional locations, one on the Portersville Road and the other on 400W for the new sirens. He said the third siren would be placed in the southeast part of the City. He said the City should maintain the same sirens with the same electronics and

communications systems as what is presently being used. He presented the following quotes for Federal Warning Systems:

<u>Capitol Electronics, Inc.</u>	3 Emergency sirens (incl. freight)	\$34,327.80
<u>E &amp; K Electric, Inc.</u>	Installation – 3 locations	\$ 7,200.00
<u>Advanced Communications</u>	Frequency alignment	\$ 165.00
	Total cost	\$41,692.80

A **motion** was made by Mayor Schmitt and seconded by Thomas Schmidt to accept the quotes for three additional emergency sirens to be strategically placed around the City to ensure better coverage, for a total cost of \$41,692.80, which includes the sirens from Capitol Electronics, Inc. and installation by E & K Electric, Inc. and Advanced Communications. Motion passed 3-0.

### **IN-CAR VIDEO SYSTEM**

Police Chief Richard Gunselman presented the following quote for an in-car video system:

<u>Kustom Signals, Inc.</u>	In-car video system	\$2,980.00
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Chief Gunselman stated that he had also requested a quote from Decatur Electronics, but that company had not responded. Gunselman added that the installer is only certified with these two vendors.

On **motion** by Mayor Schmitt and seconded by Thomas Schmidt, approval was given to purchase one In-car video system from Kustom Signals, Inc., for \$2,980.00. Motion passed 3-0.

### **K-9 DOG AND TRAINING**

Police Chief Richard Gunselman reported that the City Council had approved the funding for a pre-trained narcotic dog in 2006 and that Officer Michael Stallman has been selected to be the K-9 officer. Gunselman requested permission to proceed with the purchase of the dog and for three weeks of certified training for Officer Stallman. He said the next training class starts on January 9, 2006. He presented the following quote:

<u>Vohne Liche Kennels, Inc.</u>	Dog & Training Class - \$8,745.60
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On **motion** by Mayor Schmitt and seconded by Victor Knies, approval was given to the purchase of a pre-trained narcotic dog and three weeks of certified training from Vohne Liche Kennels, Inc. for \$8,745.60. Motion passed 3-0.

The Police Chief reported that the Dubois County Substance Abuse Executive Board has approved a donation of \$3,000.00 to be used towards the purchase of the dog and that Rural King will provide the fencing, free of charge, for the kennel.

### **K-9 COMPENSATION AGREEMENT**

Police Chief Richard Gunselman presented a K-9 Compensation Agreement for the Jasper Police Department. Mayor Schmitt was concerned that if the officer received too much compensatory time, the dog may not be available when needed.

Schmitt asked for more time to study the issue. Police Chief responded that a tight control would be maintained on compensatory time.

On **motion** by Mayor Schmitt and seconded by Thomas Schmidt the K-9 Compensation Agreement issue was tabled until a future meeting to allow further study. Motion passed 3-0.

### **JASPER POLICE DEPARTMENT PROBATIONARY TELECOMMUNICATOR**

Police Chief Richard Gunselman requested permission to fill a vacant probationary Telecommunicator position and to use the candidate eligibility list. He said Justin Jackson was the next selection on that list. He said the hire date would become effective January 3, 2006.

A **motion** was made by Mayor Schmitt and seconded by Victor Knies, to use the candidate eligibility list and offer the position of Jasper Police Department Probationary Telecommunicator to Justin Jackson, effective January 3, 2006, if he is still interested, with the caveat that the whole 911 system within Dubois County is “up in the air” with the possibility of legislation changes and that the City is not sure of the future of Dispatch in the county. Motion passed 3-0.

### **POLICE REPORTS**

Police Chief Richard Gunselman presented to the board for its review the following reports.

Jasper Police Department November Activity Report  
Jasper Police Department November Vehicle Maintenance Report

### **HAZMAT TRAILER**

Fire Chief Kenneth Hochgesang reported that the Hazardous Material Response Team (HAZMAT) is using a storage trailer that belongs to the City of Huntingburg and that the HAZMAT Team, if the City of Huntingburg agrees, would prefer that the trailer be stored in Jasper for better accessibility. He said the trailer would be stored at the Northside Fire Station. There followed some discussion about liability and insurance. Mayor Schmitt asked Fire Chief Hochgesang to get more details on coverage, etc. before making a decision about storing the trailer in Jasper.

### **SURPLUS AIR PACKS**

Fire Chief Kenneth Hochgesang reported that the new 28 air packs and RIT kits have been installed and he requested that the 23 old air packs be declared surplus and taken off the City’s asset list. He requested selling or donating the old air packs to other fire departments. He said HAZMAT has requested 4 of the air packs. City Attorney Sandra Hemmerlein read the procedures for selling or donating surplus fire department equipment. She said emergency equipment must first be offered to Dubois County Volunteer Fire Departments before being offered to Fire Departments out of the county.

On **motion** by Mayor Schmitt and seconded Thomas Schmidt, 23 disused air packs were declared as surplus property from the Fire Department. Motion passed 3-0.



On **motion** by Mayor Schmitt and seconded by Victor Knies, approval was given to donate four (4) surplus air packs to HAZMAT. Motion passed 3-0.

On **motion** by Mayor Schmitt and seconded by Thomas Schmidt, authorization was given to the Fire Chief to contact the respective fire chiefs in the remaining Dubois County Volunteer Fire Departments to see if they are interested in any of the remaining air packs and donate them if they are interested but report back to the Board before contacting fire departments out of the county. Motion passed 3-0.

#### **ANNUAL RAFFLE – FIRE TRUCK DONATION FUND**

Fire Chief Kenneth Hochgesang presented a \$5,000.00 check for the Fire Truck Donation Fund. He said the proceeds were the result of the Fire Department's annual raffle.

#### **DCCF CONTRACT**

City Attorney Sandra Hemmerlein presented a Contract for Utility and Related Services between the City of Jasper and Dubois County Community Foundation, Inc. Hemmerlein explained that this was the annual contract that allows the Foundation to rent the city-owned house at 323 E. 6<sup>th</sup> Street. Hemmerlein added that the contract would run from December 21, 2005 until December 20, 2006.

A **motion** was made by Mayor Schmitt and seconded by Victor Knies to renew the Contract for Utility and Related Services with the Dubois County Community Foundation, Inc. for the rental of the city-owned property at 323 E. 6<sup>th</sup> Street. **Motion** approved 3-0.

#### **EASEMENTS**

City Attorney Sandra Hemmerlein presented the following easements for acceptance and approval:

##### ***Grant of Permanent Gas Easement***

Kenneth L. Hopf and Lawrence R. Hopf - Part of the NE ¼ of the NW ¼ of S15, T1S, R5W

Donald L. and Rita Mae Rasche - Part of North Half of S15, T1S, R5W

Mary Ann Seng – Part of the NE ¼ of S15, T1S, R5W

A **motion** was made by Mayor Schmitt and seconded by Victor Knies to approve and accept the easements as listed above. Motion passed 3-0.

#### **CLAIMS**

Claims against the City from November 4, 2005 through December 8, 2005 were presented and examined by the board. Those claims found to be just, due, and owing were approved upon **motion** by Thomas Schmidt and seconded by Victor Knies. Motion carried 3-0.

#### **ADJOURNMENT**

There being no further business to come before the board, a **motion** was made by Victor Knies and seconded by Thomas Schmidt to adjourn the meeting. The motion carried 3-0 and the meeting adjourned at 10:01a.m.

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**Mayor William J. Schmitt**  
**Presiding Officer**

**Attest:**

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**Juanita S. Boehm, Clerk-Treasurer**  
Cynthia Kluemper, Recording Secretary